



MINISTRY OF LAW AND HUMAN RIGHTS
REPUBLIC OF INDONESIA
DIRECTORATE GENERAL OF IMMIGRATION

- Dear. 1. Head of the Regional Office of the Ministry of Law and Human Rights
up the Head of the Immigration Division throughout Indonesia;
2. Head of Immigration Offices throughout Indonesia.

CIRCULAR LETTER
NUMBER IMI-0549.GR.01.01 YEAR 2022

ABOUT
IMMIGRATION EASY TO SUPPORT TOURISM
SUSTAINABLE DURING THE 2019 *CORONA VIRUS DISEASE* PANDEMIC

1. Background

- a. That to optimize the function of immigration as a development facilitator community welfare and support the government's policy of reopening tourism sector more broadly with the concept of sustainable *tourism* (*tourism*), need to provide immigration facilities on the basis of reciprocity and the principle of benefit in the form of granting free visit visas and visit visas on arrival is limited to certain foreigners;
- b. That based on the considerations as referred to in letter a, it is necessary issue a Circular Letter of the Director General of Immigration regarding the Ease of Immigration In Order to Support Sustainable Tourism During the *Corona Virus* Pandemic *Disease* 2019.

2. Purpose and goals

- a. The purpose of issuing this circular is to optimize support immigration in the opening of the tourism sector during the *Corona Virus* pandemic *Disease* 2019;
- b. The purpose of this circular letter is to monitor, control, and evaluation of the implementation of the Immigration Ease of Policy in the Framework of Supporting Sustainable Tourism during the 2019 *Corona Virus* *Disease* Pandemic.

3. Scope

The scope of this circular is to confirm the immigration function for support the reopening of the tourism sector during the *Corona Virus* *Disease* Pandemic Masa 2019.

4. Basic

- a. Law Number 6 of 2011 concerning Immigration;
- b. Law Number 11 of 2020 on Copyright;
- c. Government Regulation Number 31 of 2013 concerning Implementing Regulations
Law Number 6 of 2011 concerning Immigration as amended several times, most recently by Government Regulation Number 48 of 2021 concerning
Third Amendment to Government Regulation Number 31 of 2013 concerning Regulations
Implementation of Law Number 6 of 2011 concerning Immigration;
- d. Presidential Decree Number 24 of 2021 concerning Determination of the Factual Status of the Pandemic
Corona Virus Disease 2019 (Covid-19) in Indonesia;
- e. Regulation of the Minister of Law and Human Rights Number 44 of 2015 concerning Procedures for
Checking Entry and Exit of Indonesian Territory at Checkpoints
Immigration;
- f. Regulation of the Minister of Law and Human Rights Number 28 of 2018 concerning Immigration Stamp;
- g. Minister of Law and Human Rights Regulation Number 29 of 2021 concerning Visas
and Residence Permit;
- h. Minister of Law and Human Rights Regulation Number 34 of 2021 concerning
Granting of Immigration Visas and Residence Permits During the Handling Period
Corona Virus Disease 2019 and National Economic Recovery;
- i. Regulation of the Minister of Law and Human Rights Number 41 of 2021 concerning
Organization and Work Procedure of the Ministry of Law and Human Rights;
- j. Circular of the Head of the Covid-19 Handling Task Force Number 15 of 2022
About Health Protocols for Overseas Travel During the *Corona Virus Pandemic
Disease 2019 (COVID-19)*;
- k. The results of the Cabinet Meeting are limited to April 03, 2022.

5. Contents of the Circular

a. General:

For all officials and service executives:

- 1) Performing excellent service to the community;
- 2) Do not commit Corruption, Collusion and Nepotism;
- 3) Carry out supervision in stages;
- 4) Coordinate and socialize with *stakeholders* and immigration guarantor
regarding this circular.

b. Head of the Immigration Division of the Regional Office of the Ministry of Law and Human Rights:

- 1) Conducting coaching, controlling, supervising, and evaluating the implementation
Immigration Facilitation Policy in Order to Support Tourism
Sustainable during the 2019 *Corona Virus Disease* Pandemic ;
- 2) Report the results of the evaluation of the implementation of the policy periodically every 7 (seven) days
to the Director General of Immigration.

c. Head of Immigration Office:

- 1) Disseminate information to *stakeholders* and the wider community as well as carry out the necessary coordination in the framework of the Immigration Ease of Policy in the Framework of Supporting Sustainable Tourism during the 2019 *Corona Virus Disease* Pandemic ;
- 2) Carry out immigration surveillance and immigration intelligence activities in the region work;
- 3) Ensure that the owner or manager of the accommodation in his area of work provides information or data on foreigners staying in the house or at his place of residence;
- 4) Imposing sanctions on owners or administrators of lodging places who do not provide information or do not provide data on foreigners staying at the hotel house/lodging in accordance with the provisions of legislation invitation;
- 5) Imposing sanctions on foreigners holding Special Visit Visa Free Tourists or holders of a Visit Visa on Special Arrival for those who are carrying out activities that are not in accordance with the intent and purpose of granting a Stay Permit given;
- 6) Imposing sanctions on foreigners who are proven to have committed violations in accordance with the provisions of the legislation in the field of immigration and/or violates public order in the implementation of health protocols;
- 7) The imposition of sanctions on foreigners who violate public order implementation of the health protocol as referred to in number 6) is carried out after receiving a recommendation from the agency carrying out the task handling/controlling Covid-19;
- 8) Doing an extension of Immigration Stay Permit originating from a Visit Visa On Arrival Special Tours;
- 9) Controlling the implementation of immigration inspection activities at the Immigration Checkpoint and/or immigration control;
- 10) Report the implementation of activities periodically to the Head of Division Immigration.

d. Head of the Immigration Office in charge of the designated Immigration Checkpoint by the Head of the Covid-19 Task Force as an entry point for the arrival of citizens Indonesians and foreigners:

- 1) Ensuring the implementation of immigration checks in the Immigration Area including bank counters, arrivals area immigration counters, and immigration area counters departure can meet the provisions of the health protocol in accordance with the provisions of the legislation;
- 2) Ensure that the person in charge of the transport equipment performs its obligations accordingly with the provisions of the legislation in the field of immigration;
- 3) Conduct immigration checks on Indonesian citizens, equipment crew transport, foreigners holding Diplomatic Passports or Service Passports provided Diplomatic Visa Free or Service Visa Free facilities, foreigner Visa holders

or Stay Permit, and foreigners holding APEC KPP in accordance with the provisions of legislation;

4) Visa or Stay Permit as referred to in number 3) consists of:

- a) Visa Diplomacy,
- b) Visa Dinas,
- c) Visit Visa,
- d) Limited Stay Visa,
- e) Diplomatic Residence Permit,
- f) Official Residence Permit,
- g) Permanent Stay Permit, or
- h) Limited Stay Permit;

5) Refusing to enter foreigners and giving Signs

Exit in accordance with the provisions of the law.

e. Head of Immigration Office Class I Special TPI Soekarno-Hatta, Head of Immigration Office Class I Special TPI Ngurah Rai, Head of Immigration Office Class I Special TPI Medan, Head of Immigration Office Class I Special TPI Surabaya, Head of Immigration Office Class I Special TPI Batam, Head of TPI Makassar Class I Immigration Office, Head of TPI Class I Immigration Office Manado, Head of Immigration Office Class I TPI Tanjungpinang, Immigration Office Class I TPI Yogyakarta, Head of Immigration Office Class II TPI Tanjung Uban, Head of Immigration Office Class II TPI Nunukan, Head of Immigration Office Class II TPI Sambas, Head of Office Immigration Class II TPI Entikong, and Head of the Immigration Office Class II TPI Atambua:

1) Instruct the Administrative Officer in charge of inspection

immigration at the Immigration Checkpoint:

a) Granting a Special Tourist Visit Visa Free and granting Visit Visa on Arrival Special Tourist at Checkpoint Immigration as follows:

(1) Airport Immigration Checkpoints:

- (a) Soekarno Hatta in DKI Jakarta,
- (b) Ngurah Rai in Bali,
- (c) Kualanamu in North Sumatra,
- (d) Juanda in East Java,
- (e) Hasanuddin in South Sulawesi,
- (f) Sam Ratulangi in North Sulawesi, and
- (g) Yogyakarta in DI Yogyakarta,

(2) Seaport Immigration Checkpoints:

- (a) Nongsa Marine Terminal in the Riau Islands,
- (b) Batam Center in the Riau Islands,
- (c) Sekupang in the Riau Islands,
- (d) Citra Tri Tunas in the Riau Archipelago,
- (e) Teluk Senimba Marina in the Riau Islands,
- (f) Bandar Bentan Telani Lagoi in the Riau Islands,
- (g) Bandar Seri Udana Lobam in the Riau Islands, and
- (h) Sri Bintan Pura in the Riau Islands,

- (3) Cross-border Post Immigration Checkpoint
- (a) Entikong in West Kalimantan,
 - (b) Aruk in West Kalimantan,
 - (c) Mota'in in East Nusa Tenggara, and
 - (d) Tunon Taka in North Kalimantan;
- b) The granting of a Special Tourist Visit Visa as referred to in letter a) is carried out through immigration checks in accordance with Article 23 paragraph (1) and paragraph (2) of the Minister of Law and Human Rights Number 44 of 2015 concerning Procedures Indonesian Territory Entry and Exit Checks at the Checkpoint Immigration of foreign nationals of the State, Regional Government Special Administrative of a Country, and Certain Entities Subject to Visa Free Special Tour Visits;
- c) Entry Signs in granting Free Tourist Visit Visas refer to on Entry Signs and Stay Permits subject to visa-free visits in Minister of Law and Human Rights Regulation Number 28 of 2018 concerning Cap Immigration valid as a Visit Stay Permit with a period of a maximum of 30 (thirty) days and cannot be extended;
- d) State, Government of a Special Administrative Region of a State, and Entities Certain Subjects of Free Visa for Special Visits for Tourism, namely:
- (1) Brunei Darussalam,
 - (2) Philippines,
 - (3) Cambodia,
 - (4) Laos,
 - (5) Malaysia,
 - (6) Myanmar,
 - (7) Singapore,
 - (8) Thailand, and
 - (9) Vietnam;
- e) Granting a Visit Visa on Special Arrival for Tourism as referred to in letter a) is carried out through immigration checks in accordance with Article 23 and Article 26 letter b) of the Minister of Law and Human Rights Number 44 of 2015 against foreigners are citizens of the State, Government of the Administrative Region Specific to a Country, and Certain Entities Subject to a Current Visit Visa Special Arrival Tours;
- f) Entry Signs in granting a Visit Visa on Special Arrival Tourism refers to the Entrance Sign and Stay Permit of visit visa holders upon arrival in the Regulation of the Minister of Law and Human Rights Number 28 years 2018 which is valid as a Visit Stay Permit with a maximum period of 30 (thirty) days which can be extended for a maximum of 1 (one) time extension for a period of 30 (thirty) days at the Immigration Office its working area includes the residence of foreigners and cannot transferred;
- g) State, Government of a Special Administrative Region of a State, and Entities Certain Subjects for a Visit Visa on Special Arrival for Tourism, namely:
- (1) South Africa,
 - (2) United States of America,
 - (3) Saudi Arabia,
 - (4) Argentina,
 - (5) Australia,
 - (6) Netherlands,

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| (7) Belgium, | (26) Norway, |
| (8) Brazil, | (27) France, |
| (9) Brunei Darussalam, | (28) Poland, |
| (10) Denmark, | (29) Qatar, |
| (11) Philippines, | (30) New Zealand, |
| (12) Finland, | (31) Singapore, |
| (13) Hungary, | (32) Seychelles, |
| (14) India, | (33) Spain, |
| (15) England, | (34) Sweden, |
| (16) Italy, | (35) Swiss, |
| (17) Japan, | (36) Taiwan, |
| (18) germany, | (37) Thailand, |
| (19) Cambodia, | (38) China, |
| (20) Canada, | (39) East Timor, |
| (21) South Korea, | (40) Tunisia, |
| (22) Laos, | (41) Turkey, |
| (23) Malaysia, | (42) United Arab Emirates, and |
| (24) Mexico, | (43) Vietnam; |
| (25) Myanmar, | |

h) Granting of Free Tourist Visit Visa and Current Visit Visa

Tour Special Arrival is done by checking the requirements as following:

- (1) Nationality Passport includes:
 - (a) Diplomatic Passport,
 - (b) Service Passport, or
 - (c) Ordinary Passport/General Passport,valid and still valid for a minimum of 6 (six) months,
- (2) A return ticket or a pass to continue the journey to another country,
- (3) Proof of payment of PNBP for a visit visa upon arrival, in the event that application for a Visit Visa on Special Arrival for Tourism, and
- (4) Proof of insurance ownership in accordance with the provisions of the Head of the Task Force Covid-19;

i) Free Tourist Visit Visa and Visit Visa on Arrival

Special Tours can be used by foreigners to carry out tourism activities or government duties in international activities of a state nature or government;

j) In the event that the foreigner as referred to in letter i) will commit:

activities of government duties in international activities that are state or government, in addition to meeting the requirements as referred to in letter h) must also attach an invitation letter to attend the conference/trial/meeting issued by the Ministry/Agency/

Agencies of the Republic of Indonesia;

- k) A Special Tourist On-Arrival Visit Visa can also be issued to foreigners holding Diplomatic Passports or Service Passports who are not citizens of the State, Government of a Special Administrative Region of a State, and Certain Entities Subject to a Visit Visa on Special Arrival for Tourism in the event that there is no Representative of the Republic of Indonesia in their country/residence or activities that are sudden/urgent, by checking the requirements:
- (1) Diplomatic Passport or Service Passport that is valid and still valid at least short 6 (six) months,
 - (2) A return ticket or a pass to continue the journey to another country,
 - (3) Request letter from the Ministry/Institution/Agency of the Republic of Indonesia,
 - (4) Letter of approval from the Director General of Immigration,
 - (5) Proof of PNPB payment for visit visa upon arrival,
 - (6) Proof of insurance ownership in accordance with the provisions of the Head of the Task Force Covid-19, and
 - (7) Invitation letter to attend conference/trial/meeting issued by Ministries/Institutions/Agencies of the Republic of Indonesia, in terms of the arrival of foreigners for government duties in activities international state or government;
- l) Letter of approval from the Director General of Immigration as referred to in letter k) number (4) is submitted by the leadership of the Ministry/Institution/Agency of the Republic Indonesia to the Director General of Immigration up to the Director of Traffic Immigration by attaching:
- (1) A request letter from the Ministry/Agency/Agency of the Republic of Indonesia which contain the data of foreigners and the reasons for the submission,
 - (2) Diplomatic Passport or Service Passport which is valid and still valid at most short 6 (six) months, and
 - (3) A return ticket or a one-way ticket to continue the journey to another country;
- m) Foreigner holders of Free Visit Visa and Special Tourist Visa Visits on Arrival Special Tours cannot apply for a Stay Permit New through Visa application;
- n) Foreigner holders of Free Visit Visa and Special Tourist Visa Visits on Arrival Special Tours can leave the territory of Indonesia through all Immigration Checkpoints;
- o) Rates that apply to Tourist Visas on Arrival Special is the rate of the Visit Visa on Arrival as referred to in Attachment to Government Regulation Number 28 of 2019 is Rp. 500,000,-;
- p) Reconcile data between PNPB payments, use of Visa stickers Special Arrival Visits, with immigration crossing on a daily, weekly and monthly basis;
- 2) Periodically reporting the granting of a Special Tourist Visit Visa Free and a Visit Visa on Special Arrival Tourism to the Head of the Immigration Division.

6. Cover

- a. With the stipulation of this circular, the Circular Letter of the Director General of Immigration Number IMI-0532.GR.01.01 of 2022 concerning Visit Visas on Special Arrivals for Tourism in the Framework of Supporting Sustainable Tourism in Bali During the *Corona Virus Disease* 2019 Pandemic and Circular Letter of the Director General of Immigration Number IMI-0533.GR.01.01 of 2022 concerning Ease of Immigration in the Framework of Supporting Sustainable Tourism in the Batam and Bintan Areas during the *Corona Virus Disease* 2019 Pandemic is revoked and declared invalid;
- b. This circular letter is effective on April 6, 2022 at 00.00 WIB and will be further evaluated.

Thus this circular letter to be noted and executed as best as possible, above
Your attention and cooperation is appreciated.

Set in Jakarta
on 05 April 2022

Plt. DIRECTOR GENERAL OF IMMIGRATION,



Ditandatangani secara elektronik oleh :

Prof. Dr. WIDODO EKATJAHJANA, SH, M.Hum.
NIP. 19710501 199303 1 001

Copy:

1. Coordinating Minister for Maritime Affairs and Investment;
2. Coordinating Minister for Economic Affairs of the Republic of Indonesia;
3. The Minister of Foreign Affairs of the Republic of Indonesia;
4. Minister of Home Affairs;
5. Minister of Health of the Republic of Indonesia;
6. Minister of Transportation of the Republic of Indonesia;
7. Minister of Finance of the Republic of Indonesia;
8. Minister of Tourism and Creative Economy of the Republic of Indonesia;
9. Minister of Law and Human Rights of the Republic of Indonesia;
10. Head of BNPB as Chair of the Covid-19 Handling Task Force;
11. Head of the National Border Management Agency;
12. Deputy Minister of Law and Human Rights of the Republic of Indonesia;
13. Governor of DKI Jakarta;
14. Governor of Bali;
15. Governor of the Riau Islands;
16. Governor of North Sumatra;
17. Governor of East Java;
18. Governor of South Sulawesi;
19. Governor of North Sulawesi;
20. Governor of DI Yogyakarta;
21. Governor of West Kalimantan;
22. Governor of East Kalimantan;
23. Governor of East Nusa Tenggara;
24. Secretary General of the Ministry of Law and Human Rights of the Republic of Indonesia;
25. Inspector General of the Ministry of Law and Human Rights of the Republic of Indonesia;
26. Primary High Leaders within the Directorate General of Immigration;
27. Head of Immigration Detention Centers throughout Indonesia.